



## **ORAL PRESENTATION GUIDELINES**

1. The allotted time for oral presentation is 10 minutes (maximum) + 5 minutes discussion.
2. Presentation materials should be either in PowerPoint format PPTX or PDF. Screen resolution with 4:3 aspect ratio. Videos should preferably be in WMV or MP4 format; use a standard codec. Please note that a speaker system is not provided by the organizer.
3. All presentation materials and videos should be saved to a USB flash drive.
4. Laptop/PC, projector and laser pointer will be provided by the organizer.